**Learning Disability Partnership Board Minutes**

**Tuesday 2nd July 10am – 12pm**

**Civic Office Room 008**

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| APOLOGIES | **Attendees**: Mark Johnson, Alissa McEwen, Kathy Read, Alicia Whittaker, Sarah Ormandy-White, Emma Brown, Anne Donkin, Fran Joel, David Woodcock, Rebecca Pease, Annika Leyland, Sheron Lawton, Bal Mohammed, Vanessa Dickens, Chloe Novak, Clair Dawson, James Bell, Claire Tonge, Kay Kirk**Apologies:** Liz George, Rich Mills, Kathryn Hawley, Rebecca Knapton – Late apologies, Julia King, Gareth Bishop, James Perkins |
| C:\Users\TiaMo\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\36FF1A27.tmp | **Introductions;*** Introductions were made and Annika went through housekeeping. It is a personal choice on whether you would like your camera on or off and to remind everyone to be respectful and to raise your hand if you wish to speak.
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| C:\Users\TiaMo\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\6F7D51F1.tmp | **Outstanding Actions from previous minutes** * Previous minutes were all correct and no amendments were needed.
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|   | **Outcome of the Strategy Report – Access to a Timely Diagnosis and Data*** Annika - We are having presentations and updates on key priorities and topics on the outcome of the learning disability and autism strategy report.
* David Woodcock, Anne Donkin, James Bell and Rebecca Pease – Shared a presentation with the board – attached to the minutes for everyone’s reference.
* Mark – Found out what RAM means from the presentation, it could mean random autism memory test.
* Rebecca Pease – We are now in a position where in our RDaSH strategy we have big aspirations to improve the waiting times. We have made a huge investment of 1.7 million into the ADHD pathways across children’s and adult services. We are talking today about the rationale for this and as to why we haven’t made the same investment into the autism pathway and what we are doing about it and are hoping to achieve. We are hoping by proxy that some of the positive changes do have an effect on the autism services and that by coming together in a neuro diverse community we can have some added value. There is a lot of crossover between the pathways and they think by improving the workforce in numbers and skills it will impact both pathways. They now have a new chief executive and he is passionate about improving waiting times.
* Annika – Thank you for sharing this presentation, do we have any questions or comments?
* Mark – Are people with lived experience involved in the Oliver Magowan training?
* Rebecca Pease – It is a 2 part training the first is online and is initial awareness raising and the second is face to face with user experience. We are always looking for user experience and patient involvement and wider engagement and support so if there is anyone you could direct our way it would be helpful.
* Kay – It is fantastic the involvement RDaSH have with people with autism but will the same commitment be given for people with a learning disability?
* Rebecca Pease – There isn’t the same investment for the autism pathway and the LD pathway as there is for the ADHD. In RDaSH we look at how we divide our services and we moved neuro diversity into our physical health care group away from the mental health care group, there are mixed reasons for doing that. We need to make sure we keep up connections and joint working with them, the LD pathways still sit with mental health. We have to be conscious that we have the potential separation between neuro diversity and LD, it doesn’t feel natural but wherever we put services it felt we were losing some advantage. We have been very clear on what we need to deliver across both pathways, it is an RDaSH promise that they are committed to developing LD services.
* Kay – Feels people with a learning disability shouldn’t be left out because they are the quieter section of mental health as this is due to a lot of families looking after people with an LD. Who is the lead for the care group for people with an LD?
* Rebecca – Laura Wiltshire is the care group director for Doncaster mental health. Rebecca Sanderson is the deputy care group director and Rebecca Knapton is also in the care group.
* Annika – Bal has added a question in the group chat – Could you provide more details on the neuro diversity on initiatives in Doncaster including future plans.
* Rebecca Pease – In terms of the hub, the idea is that it is a space specifically set up to support neuro diversity and we will do clinical work from there. The community will be invited in for assessments and treatment for both adults and children. There will be neuro diverse staff and the support for the ADHD pathway is that they will receive treatment and medication prescribed where appropriate on diagnosis. We aren’t currently commissioned to provide post diagnosis support for autism but we would like to consider this in the future. She can send Bal some more direction of travel and details after this meeting.
* James – From an ADHD perspective the treatment has been a medication route as this is what we have been commissioned to deliver. For autism in Rotherham the team does offer post diagnostic support so for Doncaster we have been able to bring some of that across. There are some workshops and groups people are running and we are looking at expanding this. We have new roles we are bringing into the service with practitioners whose jobs will be to deliver different types of interventions. Across both autism and ADHD there should be wider options that we have other than the medication route.
* Annika – The visibility of getting the waiting list down, where will this be reported on and into. It feels a very big leap to go from current assessment waiting times to a 4 week wait. The autism PB felt reassured and appreciated your honesty and the plans to address that.
* Rebecca – It has been clear working toward the trajectory we can be open and transparent about it. We are still recruiting people into that and it does take time to get them up and running. Once we are confident we are at the starting point of the trajectory and all the variables are set we would want to share this and the progress and maybe come back in 6 months and show you some numbers on what that looks like. It is a big investment and a big amount of staff but the trajectory should see some improvement.
* James – From last time to this time we said the waiting list was going up and continuing to go up. There hasn’t been an investment for autism it is very much around ADHD and the trajectory is around this. We haven’t yet done an autism trajectory or based on the amount of staff we have managed to get what that will that look like. His gut feeling is that it will still continue to rise for the moment even the ADHD waiting times until about December when everything is in place.
* Annika – Just to be clear the ambition around the wait time isn’t around autism assessment?
* James – It is for every waiting list under RDaSH to get to 4 weeks, how we get there for autism at the moment is the bit we are struggling with as we haven’t had the same amount of funding or investment.
* Annika – Appreciates the honesty and even more so importantly there is the visibility on seeing what this looks like. The additional investment from an ADHD perspective we would question why that hasn’t been in other areas such as autism when there have been huge amounts of feedback from people on the huge waiting times.
* Anne – Childrens autism assessments sit with DBTH, the 4 week target is an RDaSH one it isn’t one of ours, this wouldn’t be achievable for us. We are doing everything we can to bring down the waiting times and we could bring the figures to this meeting if you would like. We are struggling with psychology support which is impacting waiting times.
* Annika – Do we have any other questions or comments. Thank you to everyone for presenting and updating us today.

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| Employment Business Background | Clipart Panda - Free Clipart Images |  **Employment** * Clair – Shared a presentation around employment with the board – attached to the minutes for everyone’s reference.
* Annika – Thank you for that presentation and if we could add a slide to the presentation for the LSE work done by Alicia it would be helpful.
* Alicia – Has been working in her role since November and she met her target of signing up 28 participants by the end of May, DWP fund this project. There are 5 participants in paid employment which hasn’t been easy getting them into these roles as often employers aren’t as supportive as we would like them to be, 2 more service users are close to gaining paid employment. The programme has been extended for an additional year till July 2026, there has been a target of an additional 20 participants set. There is now a waiting list of 12 people which means there is demand for this service. They are now interviewing for a job coach to work alongside Alicia and 4 people have been shortlisted for interviewing on Thursday.
* Annika – Can you please share the types of support you provide people with on the programme to find an end to work?
* Alicia – From when they are referred into the service we help them with vocational profiling to build up a picture of that person’s skills and if they have any past experience either voluntary or paid. We look at qualifications, like or dislikes and personal history. Sometimes they have ideas and sometimes they don’t on where they would like to go with things, we can do a skills assessment and look at websites on different sectors. She recently attended a site visit at GXO Armthorpe and is liaising with employers to carve job roles out for people. She can work to make applications and build CV’s and support with preparing for interviews or even accompany them if they wish.
* Annika – Thank you for that update it is really helpful for people to hear the support you provide.
* Mark – When we do interviews at MenCap we use at first an LD panel to show MenCap values and an easy read application form. It is trying to get employers to do something similar.
* Clair – It may be worth herself and Mark catching up as she is happy for him to help and advise on the employer’s forum she is doing in October to make sure what she is doing is right. Her email is in the chat if Mark can send her an email on when is best to support with this.
* Annika – There is also an employment working group who have individuals with lived experience so we could also get their feedback.
* Alicia – In terms of job adverts for Doncaster council there is a job role summary and profile document and they are hard to understand for someone without an LD, some are improving but the job role profile is almost a list of statements under various headings.
* Clair – HR are looking at this and around mangers taking more responsibility and encouraging them to make it look different. If it is requested to put out a standard recruitment then it will come back. This could be fed back as a collective to HR to help them develop.
* Annika – This is a good point Alicia, at one of their senior management meetings they had HR present on some of the work they had been doing around advertising and how we recruit. The employment working group that is happening HR need to be central and this and information fed back so that they can focus on how we advertise and the job role profile summaries and how we make those changes.
* Alicia – Due to the amount of text one of her participants in the LSE would maybe look at it and dismiss it due to not being able to understand it or not thinking they could do the job, it just needs breaking down.
* Mark – At MenCap we don’t call it HR we call it the people team.
* Annika- This is a good point in terms of how we refer to it, we use HR human resources but the people team is a good one as well Mark, the language we use is important.
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| SMILE Day Opportunities Doncaster (@DayDoncaster) | Twitter | **SMILE Update*** Claire Tonge – They are working hard on their initiatives. The have the food to go initiative running from the sterling centre in Doncaster which is providing food to businesses locally within the town centre. She has just done 2 staff away days for the future options staff, the food to go service provided them with the lunches. It has helped gained confidence for the staff in the kitchens, also planning and preparation for food first teams over 20 and they were really successful, the feedback was really good. They are in the process of rebranding it so in the next couple of weeks they should be sharing wider that it is up and running with menus and what they offer.
* Annika – One the promotion material is complete we are happy to send this around to the learning disability partnership board.
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| C:\Users\AmandaLa\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\7A3C8D4C.tmp | **Carers Update**  * Looked at previous minutes around the dementia pathway, and wanted to ask who is the contact lead she can speak to for people with an LD?
* Annika – We did have Rachael Deakin present this, however she is coming back to the board in a few months’ time to provide a further update.
* Shelley can share the email with Kay for Rachel Deakin.
* Kay – Council tax – some people don’t know how to fill in the council tax reduction form as they don’t understand the terminology, does anyone know who the lead contact would be for people who are carers where family members are still living at home?
* Annika – We have Bal in the meeting from a strategic lead from a carers perspective, Bal could we think how we address this as it sounds like carers are struggling to navigate the current system. We could invite the head of service who is responsible for council tax to this board to talk through the current system and carers could feedback directly to him the struggles and difficulties.
* Kay – At the next meeting it would be really helpful if Bal could come in and give us an update on his role and to let us know what is out there for carers.
* Bal – Yes absolutely not a problem.
* Annika – Cathy is there anything from your perspective you want to raise?
* Cathy – Following on from Kay, she hasn’t met Bal and it would be nice if we could get together.
* Annika – We will add this on the agenda for next time – introduction and carers strategic lead update.
* Bal – We also have the carers action group if that is something you would like to get some more information on or come along to at some point?
* Cathy – Used to be a part of this and Kay always keeps her updated.
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| Related image | **Forward Agenda Items**Carers strategic lead perspective update – Bal Mohammed |
| **AOB** | **Any Other Business** |
| *Date and Time of Next Meeting*: Tuesday 3rd September Civic Room 008 |